FINAL MINUTES -WORK MEETINGELMWOOD PARK BOARD OF EDUCATION APRIL 25, 2017

The Work Meeting of the Elmwood Park Board of Education was held on Tuesday, April 25, 2017 and began at 6:39 p.m. in the High School/Middle School Faculty Room.

Present were: Mr. Daniel Altamar, Mr. Frank Caramagna, Mr. Douglas DeMatteo, Mrs. Jeanne Freitag, Mrs. Louise Gerardi, Mr. George Luke, Mr. James Monaco, Mrs. Kathleen Policano, and Mrs. Doris Wechtler. Also present were Mr. Anthony Grieco, Superintendent of Schools, Mr. John DiPaola, Business Administrator / Board Secretary, Mr. Angelo DeSimone, State Monitor, Mrs. Carolyn Chaundry, the board attorney and Mrs. Darla Palmesino, Confidential Executive Secretary, for the taking of minutes, and members of the public.

Roll call was taken. The Statement of Compliance, is hereby incorporated: In accordance with requirements of Chapter 231 of the Public Laws of 1975, known as the "Open Public Meetings Act," this is to confirm that we are in compliance with the Sunshine Law and all appropriate postings and notices have been made. The following information is Board of Education Policy: "1) Any individual addressing the board of education is to state his/her name and address and sign the register at the podium. 2) No verbal accusation against any employee or member of the board of education shall be permitted. Such accusations may be presented in writing and will be given full consideration by the board of education. 3) No action will be taken by the board of education at the same meeting on requests from the public, which may necessitate either a new policy or a change in existing policy."

The agenda was discussed.

At 7:10 p.m. the meeting was opened to the public.

Mr. Freitag - Hillman Drive
Food Service
steps toward selling property owned by district

Mrs. Solicito - Garden Drive

Food Service - Is breakfast offered to students?

At 7:18 p.m. the below listed motion to go into closed session was made by Mrs. Wechtler and Seconded by Mrs. Gerardi and unanimously approved by voice vote of the members present.

Whereas, Section 8 of the Open Public Meetings Act, permits the exclusion of the public from a meeting in certain circumstances; and Whereas, the Board is of the opinion that such circumstances exist. Now therefore, be it resolved, that the Elmwood Park Board of Education will meet in closed session to discuss HIB Issues, Litigation and Legal Issues and will disclose to the public the subject matter listed when circumstances dictate the need for confidentiality no longer exists.

Motion passed all in favor.

At 7:43 p.m. a Motion was made by Mrs. Policano seconded by Mrs. Wechtler and unanimously approved by voice vote of the members present, to close the session.

At 7:46 p.m. the public returned to the work session.

Mr. Grieco

Community Day

Mr. DiPaola

Cafeteria upgrade

Mr. Grieco

Choking incident at Gilbert Avenue - Mr. Saper saved student CPR training program
Preschool integrated program at Gilbert Avenue next year

Mrs. Solicito - Garden Drive

Food Service - can water be offered instead of milk?

Mr. DeMatteo

Ambulance Corp. can provide CPR training

At 7:55 a Motion to adjourn the work session was made by Mrs. Policano and Seconded by Mrs. Gerardi and unanimously approved by voice vote of the members present.

FINAL MINUTES -REGULAR MEETINGELMWOOD PARK BOARD OF EDUCATION APRIL 25, 2017

The Regular Meeting of the Elmwood Park Board of Education was held on Tuesday, April 25, 2017 and began at 8:05 p.m. in the High School/Middle School Media Center.

Present were: Mr. Daniel Altamar,Mr. Frank Caramagna, Mr. Douglas DeMatteo, Mrs. Jeanne Freitag, Mrs. Louise Gerardi, Mr. George Luke, Mr. James Monaco, Mrs. Kathleen Policano, and Mrs. Doris Wechtler. Also present were Mr. Anthony Grieco, Superintendent of Schools, Mr. John DiPaola, Business Administrator / Board Secretary, Mr. Angelo DeSimone, State Monitor, Mrs. Carolyn Chaundry, the board attorney and Mrs. Darla Palmesino, Confidential Executive Secretary, for the taking of minutes, and members of the public.

Roll call was taken. The Statement of Compliance, is hereby incorporated: In accordance with requirements of Chapter 231 of the Public Laws of 1975, known as the "Open Public Meetings Act," this is to confirm that we are in compliance with the Sunshine Law and all appropriate postings and notices have been made. The following information is Board of Education Policy: "1) Any individual addressing the board of education is to state his/her name and address and sign the register at the podium. 2) No verbal accusation against any employee or member of the board of education shall be permitted. Such accusations may be presented in writing and will be given full consideration by the board of education. 3) No action will be taken by the board of education at the same meeting on requests from the public, which may necessitate either a new policy or a change in existing policy." Everyone stood for the flag salute and a moment of silence.

State Monitor's Report

- Positions in the business department have been filled
- Commented on the proposed 2017-18 budget

Superintendent's Report

- Spelling Bee winner presentation (student, Asha Chauhan)
- 2017-18 Public Hearing and Budget Presentation
- Mr. Grieco presented a powerpoint on the 2017-18 budget

At 8:57 p.m. the meeting was opened for public comments on the 2017-18 budget presentation. No one spoke.

COMMITTEE REPORTS

Finance Committee

- Met on April 21, 2017
- Reviewed purchase orders and bills list
- Reviewed business agenda

At 8:59 p.m. the meeting was opened to the public on agenda items only. No one came up to speak and the meeting was closed.

The agenda items were voted on.

At 9:14 p.m. the meeting was opened for public comments.

Mr. Golabek - Godwin Avenue

- Commends board for passing BG3 (Tennis Courts)
- Happy to see the board and town are working together

Mrs. Solicito - Garden Drive

- Huge improvement in Special Education program since 2013
- Loves Summer program
- Issues with overcrowding at Gantner Avenue loss of art room, etc.
- Dismissal time at Gantner Avenue needing more police presence

At 9:23 p.m. the meeting was closed to the public and opened for board comments.

Mr. Caramagna

- Attended 16th Avenue PTO meeting - great parent participation

Mr. Monaco

- Thanked everyone for attending the meeting
- Congratulated Students of the Month, Spelling Bee Winner, Asha Chauhan
- Commended Mr. Saper for saving student with choking incident
- HS play on May 12-14th "Hairspray"
- PARCC testing

Mr. Luke

- Congratulated Students of the Month, Spelling Bee Winner, Asha Chauhan

Mrs. Wechtler

- Congratulated Students of the Month, Spelling Bee Winner, Asha Chauhan

Mrs. Policano

- Congratulated Students of the Month, Dean's List students, Spelling Bee Winner, Asha Chauhan
- Commended Mr. Grieco on the budget presentation and Mr. DiPaola and staff
- Auditorium looks fantastic
- Proud of School

Mr. DeMatteo

- Buildings & Grounds meeting 5/2/17

Mrs. Gerardi

- Thanked everyone for attending the meeting
- Congratulated Students of the Month, Spelling Bee Winner, Asha Chauhan
- High School play "Hairspray" 5/12-5/14

Mr. Altamar

- Thanked everyone for attending the meeting

Mrs. Freitag

- NJSBA Superintendent's Evaluation due in July
- 5/31/17 board certification dinner
- 5/20/17 Delegate Assembly
- Congratulated Students of the Month, Spelling Bee Winner, Asha Chauhan

At 9:33 p.m. a Motion to adjourn the meeting was made by Mrs. Wechtler and Seconded by Mrs. Gerardi. Motion passed all in favor.

I hereby certify these final summary minutes of the meeting of the Elmwood Park Board of Education in session on April 25, 2017 to be true and correct and in complete agreement with the official Minute Book of the Board of Education.

Respectfully submitted,

John DiPaola

Business Administrator/Board Secretary

Elmwood Park Board of Education **ELMWOOD PARK, NEW JERSEY**

AGENDA

WORK MEETING

April 25, 2017

A WORK MEETING OF THE ELMWOOD PARK BOARD OF EDUCATION IS BEING HELD THIS EVENING AT 6:30 P.M. IN THE FACULTY CAFETERIA AT MEMORIAL MIDDLE/HIGH SCHOOL, 375 RIVER DRIVE, ELMWOOD PARK, NEW JERSEY.

A. OPENING: ROLL CALL, SUNSHINE STATEMENT

B. OPEN SESSION: REVIEW OF REGULAR AGENDA

- 1. PERSONNEL
- 2. STUDENTS
- 3. GENERAL
- 4. BUSINESS
- C. COMMENTS BY BOARD MEMBERS OLD AND NEW BUSINESS
- D. PUBLIC COMMENTS
- E. CLOSED SESSION

Whereas, Section 8 of the Open Public Meetings Act, permits the exclusion of the public from a meeting in certain circumstances; and Whereas, the Board is of the opinion that such circumstances exist. Now therefore, be it resolved, that the Elmwood Park Board of Education will meet in closed session to discuss HIB issues and Litigation and will disclose to the public the subject matter listed when circumstances dictate the need for confidentiality no longer exists.

F. ADJOURNMENT



Elmwood Park Board of Education ELMWOOD PARK, NEW JERSEY

AGENDA

REGULAR MEETING

April 25, 2017

A REGULAR MEETING OF THE ELMWOOD PARK BOARD OF EDUCATION IS BEING HELD THIS EVENING IMMEDIATELY FOLLOWING THE WORK MEETING IN THE MEDIA CENTER AT MEMORIAL MIDDLE/HIGH SCHOOL, 375 RIVER DRIVE, ELMWOOD PARK, NEW JERSEY.

A. OPENING: ROLL CALL, SUNSHINE STATEMENT, FLAG SALUTE

B. PRESENTATIONS:

- STATE MONITOR'S REPORT
- SUPERINTENDENT'S REPORT
 - Asha Chauhan Winner of the 80th Annual North Jersey Spelling Bee
 - o 2017-18 Budget Presentation & Public Hearing
- C. PUBLIC COMMENTS REGARDING 2017-2018 BUDGET PRESENTATION
- D. COMMITTEE UPDATES
- E. PUBLIC COMMENTS AGENDA ITEMS ONLY
- F. OPEN SESSION: REVIEW OF REGULAR AGENDA
 - 1. PERSONNEL
 - 2. STUDENTS
 - 3. GENERAL
 - 4. BUSINESS

- G. PUBLIC COMMENTS GENERAL
- H. COMMENTS BY BOARD MEMBERS OLD AND NEW BUSINESS
- I. CLOSED SESSION AS MAY BE REQUIRED
- J. ADJOURNMENT

Mr. Anthony Grieco, Superintendent of Schools, congratulates and recommends that the board of education acknowledge the **achievement(s)** of the following students for being selected as **Students of the Month** for March, 2017.

GILBERT AVENUE SCHOOL STUDENT NAME GRADE

Isabella Alzate	Pre-K
Elli Stolz	K
Michael Law	K
Jessica Ozomgi	1
Silvia Suarez Chiclayo	1
Joseph Parisi	1
Malak Fadloun	2
Eli Alcantara	2
Jaiden Mallari	2
Tyler Macario	2
Ava Dennis	3
Adam Alfageeh	3
Cyara Ferreira	3
Faith Ochieng	4
Gerry Quia Jr.	4
Marli McKenzie	4
Amal Fadloun	5
Jaheem Espinal	5

GANTNER AVENUE SCHOOL STUDENT NAME

GRADE

Thomas Uran	K
Adriana Solicito	K
Gabriel Szymanek	K
Angelo Cabrera	1
Zi Yi Lian	1
Kaitlyn Novicsky	1
Gianna Solicito	2
Jordan Murillo	2
Miguel Aponte	2
Eugene Oppong	3
Madison Naraine	3
Nathan Gonzalez	4
Logan Liptak	4
Jade Rosa	4
Jennifer Marriott	4
Jada Pena	5
Amani Hasan	5

Elizabeth Gibson	Pre-K
Jonathan Pena	Pre-K
Gina Solicito	Pre-K
Daniel Nunez	Pre-K
David Parian	K
Jaxton James	K
Varun Kamesh	K
Aiden Bohm	K
Rumman Baig	1
Sama Okasha	1
Olivia Palacios	1
Isabella Maute	1
Duy Phan	2
Arif Durmus	2
Albert Kodom	2
Madison Geter	3
Pamela Mosticchio	3
William Gutierrez	3
Kristopher Rafailov	4
Yana Janevska	4
Mickey DiCarlo	4
Mahi Patel	4
Luisanna Rodriguez De Los Santos	5

Marlena Abreu	5
Nicolette Frattino	5

MEMORIAL MIDDLE SCHOOL <u>STUDENT NAME</u>

<u>GRADE</u>

Devin Longaker	6
Yusuf Hasan	7
Kaitlyn Kida	8

MEMORIAL HIGH SCHOOL <u>STUDENT NAME</u>

GRADE

Darren Kero	9
Yanaurys Quezada	10
Hunter Cornely	11
Qiana Archer	12

1. PERSONNEL

A. <u>EMPLOYMENT</u>

N/A

B. RESIGNATION

N/A

C. RETIREMENT

N/A

D. COACHES/STIPEND

N/A

E. APPOINTMENT OF AIDES

1) Mr. Anthony Grieco, Superintendent of Schools, recommends that the board of education confirm/approve the appointment of the following aides pursuant to N.J.S.A.18A:16-1 and Board Policy 4125, effective For the 2016/2017 school year, pending the results of a criminal background check:

NAME	POSITION	UPC#	SALARY	LOCATION	EFFECTIVE DATE
Andrew Alers	One to One Aide	AIDE.04.1TO1. NA.10 11-000-217- 100-04-909-00	\$13.50 (Hour)	Sixteenth Avenue	Upon Completion of Background Check
Priya Rally	Classroom Aide	AIDE.02.LLD. NA.05 11-204-100- 106-02-000-00	\$13.50 (Hour)	Gantner Avenue	4/26/2017

NOTE: These appointments cannot exceed 29 hours per week and do not include benefits, vacations, health benefits, sick leave, sabbatical leave, or any other benefits provided by contract between the Elmwood Park Education Association and the Elmwood Park Board of Education

F. SUBSTITUTES

1) Mr. Anthony Grieco, Superintendent of Schools, recommends that the board of education confirm/approve the *appointment* of the following substitutes for the 2016/2017 school year, pending the results of a criminal background check:

Gunjan Sapkota Jessica Carrillo

NOTE: These appointments *cannot* exceed 29 hours per week and do not include benefits, vacations, health benefits, sick leave, sabbatical leave, or any other benefits provided by contract between the Elmwood Park Education Association and the Elmwood Park Board of Education.

G. TRANSFER

1) Mr. Anthony Grieco, Superintendent of Schools, recommends that the board of education confirm/approve the transfer of the following school administrators, principals, teachers, custodians and other officers and employees pursuant to N.J.S.A.18A:16-1, for the 2016/2017:

Name	FROM	то	EFFECTIVE
Melissa Cascetta	Sixteenth Avenue	Gantner Avenue	9/1/2017

H. MOVEMENT ON GUIDE/SALARY ADJUSTMENT

N/A

I. VOLUNTEER

N/A

J. FMLA/MATERNITY LEAVE/LEAVE OF ABSENCE

1) Mr. Anthony Grieco, Superintendent of Schools, recommends that the board of education confirm/approve *Maternity/Disability/Leave of Absence*, for:

NAME	SCHOOL	POSITION	FROM	то
Carol Camacho	Memorial Middle School	Special Education Teacher	5/16/17 (Unpaid Leave)	5/17/17
Kristen Martin	Sixteenth Avenue	4th Grade Teacher	6/12/17 9/11/17	6/23/17 12/1/17

K. WORKSHOP/TRAINING

1) Mr. Anthony Grieco, Superintendent of Schools, recommends that the board of education confirm/approve the following request for the 2016/2017 school year, for the following employees to attend workshops:

NAME	POSITION	DATE	SUB REQUIRED	COST	ACTIVITY	LOCATION
Leena Fadel	Memorial High School Guidance Counselor	4/28/17	No	None	Autism Symposium	Paramus, NJ
Michelle McCooe	Sixteenth Avenue 1st Grade Teacher	5/5/17	Yes	None	Visit to Ann Euclid School in Hasbrouck Heights, NJ for a Reader's and Writer's Workshop	Hasbrouck Heights, NJ
Lorraine DiPasquale	Sixteenth Avenue Kindergarten Teacher	5/5/17	Yes	None	Visit to Ann Euclid School in Hasbrouck Heights, NJ	Hasbrouck Heights, NJ

					for a Reader's and Writer's Workshop	
Donna Fisher	Sixteenth Avenue Kindergarten Teacher	5/5/17	Yes	None	Visit to Ann Euclid School in Hasbrouck Heights, NJ for a Reader's and Writer's Workshop	Hasbrouck Heights, NJ
Mary Montone	Sixteenth Avenue 3rd Grade Teacher	5/5/17	Yes	None	Visit to Ann Euclid School in Hasbrouck Heights, NJ for a Reader's and Writer's Workshop	Hasbrouck Heights, NJ
Marguerite Hansen	Sixteenth Avenue 1st Grade Teacher	5/5/17	Yes	None	Visit to Ann Euclid School in Hasbrouck Heights, NJ for a Reader's and Writer's Workshop	Hasbrouck Heights, NJ
Sheryl Sammarco	Sixteenth Avenue Kindergarten Teacher	5/5/17	Yes	None	Visit to Ann Euclid School in Hasbrouck Heights, NJ for a Reader's and Writer's Workshop	Hasbrouck Heights, NJ

Jodi Dransfield	Sixteenth Avenue 3rd Grade Teacher	5/5/17	Yes	None	Visit to Ann Euclid School in Hasbrouck Heights, NJ for a Reader's and Writer's Workshop	Hasbrouck Heights, NJ
Laura Cioffi	Sixteenth Avenue Special Education Teacher	5/5/17	Yes	None	Visit to Ann Euclid School in Hasbrouck Heights, NJ for a Reader's and Writer's Workshop	Hasbrouck Heights, NJ
Mary Martone	Sixteenth Avenue 3rd Grade Teacher	5/22/17	Yes	None	Reader's and Writers Workshop visitation to Highland School, Midland Park, NJ	Midland Park, NJ
Danielle Buscio	Sixteenth Avenue 5th Grade Teacher	5/22/17	Yes	None	Reader's and Writers Workshop visitation to Highland School, Midland Park, NJ	Midland Park, NJ
Deanna Mileski	Sixteenth Avenue Special Education Teacher	5/22/17	Yes	None	Reader's and Writers Workshop visitation to Highland	Midland Park, NJ

					School, Midland Park, NJ	
Kevin Herget	Sixteenth Avenue Special Education Teacher	5/22/17	Yes	None	Reader's and Writers Workshop visitation to Highland School, Midland Park, NJ	Midland Park, NJ
Jodi Dransfield	Sixteenth Avenue 3rd Grade Teacher	5/22/17	Yes	None	Reader's and Writers Workshop visitation to Highland School, Midland Park, NJ	Midland Park, NJ
Marguerite Hansen	Sixteenth Avenue 1st Grade Teacher	5/22/17	Yes	None	Reader's and Writers Workshop visitation to Highland School, Midland Park, NJ	Midland Park, NJ
Melissa Cohen	Sixteenth Avenue Kindergarten Teacher	5/22/17	Yes	None	Reader's and Writers Workshop visitation to Highland School, Midland Park, NJ	Midland Park, NJ

Toni Clark	Sixteenth Avenue 4th Grade Teacher	5/22/17	Yes	None	Reader's and Writers Workshop visitation to Highland School, Midland Park, NJ	Midland Park, NJ
Jean Marie Gallagher	Sixteenth Avenue Pre- School Disabled Teacher	5/23/17	Yes	None	Reader's and Writers Workshop visitation to Highland School, Midland Park, NJ	Midland Park, NJ
Michelle McCooe	Sixteenth Avenue 1st Grade Teacher	5/23/17	Yes	None	Reader's and Writers Workshop visitation to Highland School, Midland Park, NJ	Midland Park, NJ
Laurie Duran	Sixteenth Avenue 2nd Grade Teacher	5/23/17	Yes	None	Reader's and Writers Workshop visitation to Highland School, Midland Park, NJ	Midland Park, NJ

Jodi Dransfield	Sixteenth Avenue 3rd Grade Teacher	5/23/17	Yes	None	Reader's and Writers Workshop visitation to Highland School, Midland Park, NJ	Midland Park, NJ
Nicole Cornacchia	Sixteenth Avenue 3rd Grade Teacher	5/23/17	Yes	None	Reader's and Writers Workshop visitation to Highland School, Midland Park, NJ	Midland Park, NJ
Laura Cioffi	Sixteenth Avenue Special Education Teacher	5/23/17	Yes	None	Reader's and Writers Workshop visitation to Highland School, Midland Park, NJ	Midland Park, NJ
Kevin Herget	Sixteenth Avenue Special Education Teacher	5/23/17	Yes	None	Reader's and Writers Workshop visitation to Highland School, Midland Park, NJ	Midland Park, NJ
Ashley Alexander	Gantner Avenue 5th Grade Teacher	5/23/2017	Yes	None	How Should I Teach Reading Next Year?	Mahwah, NJ

Danielle LaBianco	Memorial High School Athletic Trainer	6/6/17	No	None	5th Annual Football Sideline Management Course	New York, NY
Thomas Mulligan	Memorial Middle School Social Studies Teacher	6/6/17	Yes	None	5th Annual Football Sideline Management Course	New York, NY
Angelo De Simone	State Monitor	6/7/17 Through 6/9/17	No	None	NJASBO Conference	Atlantic City, NJ

L. STUDENT TEACHING OBSERVATION/PRACTICUM/INTERNSHIP

1) Mr. Anthony Grieco, Superintendent of Schools, recommends that the board of education *confirm/approve* the Observation/Practicum/Internship as listed below:

Name	School	From	To	Teacher	Subject
Fernando Quijano (Rutgers University)	Memorial High School	4/26/17	6/21/2017	TBD	9-12 Any Subject (Interactive Field Experience)

M. PARAPROFESSIONALS

N/A

N. EMPLOYEE CONTRACTS

N/A

O. JOB DESCRIPTIONS

N/A

P. GENERAL

N/A

Motion of: Mrs. Wechtler Seconded By: Mr. Luke

Consent Vote on items: PE1-PL1

	FC	DD	LG	GL	JM	KP	DW	DA	JF
AYE	X	X	X	X	X	X	X	X	X
NAY									
ABSENT									
ABSTAINED									
RECUSED									

7	ST	ПΠ	$\mathbf{F}\mathbf{N}$	ITC
∠.	$\mathbf{o}_{\mathbf{I}}$	$\cup \cup$	יובי	\mathbf{I}

N/A

3. GENERAL

G1. Mr. Anthony Grieco, Superintendent of Schools, recommends that the Board of Education confirm/approve the *activity/events/fundraisers/etc.* request for the 2016-2017 school year as listed below:

School Activity	Loc./ Sch.	Date/Time	Participants	Adm./Teach. Coach/Advis.
American Patriot Essay Contest sponsored by the PNC Bank and the Balloon Festival.	Gantner	TBD	Gr. 2-5 students	Mrs. Jackter

Poetry Slam. Students will read their own poems in front of their peers.	HS Media Center	Fri., 4/28/17 5:00 - 7:00 p.m.	All interested HS students, especially students from the creative writing club.	Mr. Garzon
Gilbert Cultural Fair. Gr. 1 students/families will present food, clothing, etc. representing their heritage.	Gilbert All Purpose Room	Fri., 5/19/17 1:00 - 3:00 p.m.	Gr. 1 students /families	Ms. DiPetrillo Ms. Hayton Ms.Murray
Gilbert Field Trip - Spirit of NJ Cruises	Lincoln Harbor, Weehawken, NJ	Thurs., 6/1/17 9:30 a.m 2:00 p.m.	Gr. 5 students	Ms. Schweitzer Ms. Sharples
Kickball Tournament - Students will participate for a fee.	Gilbert	Sat., 6/10/17 (rain date 6/17/17) 10:00 a.m 3:00 p.m.	Gr. K-5	Ms. Dennis Mr. Saper
Fifth Grade Committee - Gr. 5 Ice Cream Social	Gilbert Playground/ field/gym	Thurs., 5/18/17 3:45 - 5:30 p.m.	All Gr. 5 students / teachers from Gantner, Gilbert & Sixteenth.	Ms. Schweitzer Ms. Sharples
MS Field Trip to the Holocaust Museum	NY, NY	TBD (5/17,18 or 22) 9:00 a.m 2:30 p.m.	80 ELA Gr. 7 students	Ms. Rodriguez
Math Carnival. All monies raised will be used towards technology costs for the classroom.	Sixteenth Outside / Gym Area	Wed. 5/24/17 9:00 a.m 3:00 p.m.	Sixteenth Ave. students and staff	Ms. Cascetta
Sixteenth Ave. Field Trip to Madison Museum. METC provides educational Programming. Stories of those who lived/worked in the 18th/19th Century.	9 Main Street Madison, NJ	Wed., 5/31/17 9:00 a.m 2:45 p.m.	All Gr. 3 students /teachers/aides	Ms. Freyer Ms. Dransfield Ms. Cornacchia

Gilbert Field Trip to Solved by Girls Math Olympiad at Primoris Academy. Four (Gr.5/Gr.4) female students will participate. Students will be transported by parents.	120 Washington Ave., Westwood, NJ	Thurs., 4/27/17 4:00 - 7:00 p.m.	4 Female Students/Parent Chaperones	Ms. Schweitzer
HS/MS/Elementary - "End of Year Concert"	HS Aud.	Tues. 6/6/17 6:30 - 8:00 p.m. (Rehearsal - Mon., 6/5/17, 3:00 p.m.)	HS/MS/Elem. School Bands /Choir Students	Ms. Burke Mr. Bender
5th Grade Orientation	MS	Wed., 6/14/17 <u>Sixteenth</u> 9:30 - 11:30 a.m. <u>Gilbert</u> 12:30 - 2:30 p.m. Thurs., 6/15/17 <u>Gantner</u> 9:30 - 11:30 a.m.	All 5th Gr. Students & Teachers from Gantner, Gilbert & Sixteenth.	Ms. Sporillo Ms. Alexander Ms. Stubaus
"Arts Night" - The Art/Band Depts. will host. There will be performances by the HS Band and individual students. Art work will be displayed. Refreshments will be served. Admission will be \$5.	HS 2nd Wing Court- yard Cafe (Inclement Weather)	Tues., 5/16/17 7:00 -9:00 p.m.	Students in the Art/Music Depts., All students and families are invited to attend.	Ms. Bush Mr. Bender
Basketball Camp. Crusader Basketball will host basket- ball team camp to raise money for the HS Basketball Team. Consent waivers will be collected. Mr. Tuohey will supply insurance under camp's name. Each team will pay \$400 to enter.	HS Gym	Mon Thurs., 7/24/17 - 7/27/17 5:00 - 9:00 p.m.	EP Basketball Team and other HS Basketball Teams	Mr. Tuohey Ms. Tommolillo BB Coaches

Gantner Class Trip to Imagine That!	4 Vreeland Rd., Florham Park, NJ	Wed., 5/24/17 9:30 a.m 1:00 p.m.	All Kindergarten Students & Chaperones	Ms. Burniston Ms. Cannata Ms. Regas
Gilbert Field Trip to Imagine That!	4 Vreeland Rd., Florham Park, NJ	Tues., 5/23/17 9:30 a.m 2:00 p.m.	Gr. K Classes Chaperones	Ms. Gaydos Ms. Murphy
HS Field Trip - A walking historical tour of "Immigrant New York" provided by Big Onion Student Tours. Students responsible for cost of admission/transportation. Permission slips required.	Drop off at 230 Broadway / Pickup at Mulberry & Grand in Little Italy	Wed., 5/31/17 8:15 a.m 2:30 p.m.	AP US History & US History Honors Students	Mrs. Galanti
HS/MS - The Voice singing competition	HS Aud.	Wed., 6/7/17 7:00 - 9:00 p.m.	Interested MS/HS Students	Ms. Matsko Ms. Rodriguez
Hiking Club Fundraiser - Sell Old Fashion Candy Co. Boxes	HS	Mon., 5/8/17 - Wed., 5/31/17	Hiking Club Students	Ms. Vander Stad
Hiking Club Fundraiser - Sell Gertrude Hawk Chocolates	HS	Mon., 6/5/17 - Fri., 6/16/17	Hiking Club Students	Ms. Vander Stad
Creative Writing Club Fundraiser - Sell Candy Boxes	HS	Sat., 5/13/17 - Wed., 5/31/17	Creative Writing Club Members	Mr. Garzon
HS Field Trip - Walking tour of historical Harlem. Tour emphasizes the artistic, literary and musical flowerings of the 1920's Harlem Renaissance. Students responsible for cost of admission/ transportation. Permission slips will be required.	Harlem, NY	Tues., 5/23/17 8:30 a.m 2:30 p.m.	ELA 2 & ELA 2H Classes	Ms. Hevner Ms. Pareja
Creative Writing Club will visit Bookcon (a convention about books). Authors will be there to answer questions	Javits Center, 655 W. 34th Str., NY, NY	Sat., 6/3/17 9:00 a.m 6:00 p.m.	Interested HS students	Mr. Garzon

and do book signings. Students responsible for cost of admission/transportation. Permission slips will be required.		

- G2. Mr. Anthony Grieco, Superintendent of Schools, recommends that the Board of Education confirm/approve the *School District Calendar*, as submitted, for the 2017/2018 school year (available via school website on April 26, 2017).
- G3. Mr. Anthony Grieco, Superintendent of Schools, recommends that the Board of Education confirm/approve the *Holiday District Schedule*, as submitted, for the 2017/2018 school year (available via school website on April 26, 2017).

Motion of: Mrs. Policano Second by: Mr. Altamar

Consent Vote on items: G1-G3

	FC	DD	LG	GL	JM	KP	DW	DA	JF
AYE	X	X	X	X	X	X	X	X	X
NAY									
ABSENT									
ABSTAINED									
RECUSED								G1 (Basket ball Camp)	

4. BUSINESS

M. Acceptance of Minutes

M1. BE IT RESOLVED: that the minutes of the following meeting be accepted:

Regular Meeting

March 28, 2017

Motion of: Mrs. Wechtler Seconded by: Mrs. Policano

Consent Vote on items: M1

	FC	DD	LG	GL	JM	KP	DW	DA	JF
AYE	X	X	X	X	X	X	X	X	X
NAY									
ABSENT									
ABSTAINED									
RECUSED									

F. Financial

F1. ADOPTION OF 2017-2018 BUDGET

BE IT RESOLVED:

that, upon the recommendation of the superintendent and business administrator, the Elmwood Park Board of Education hereby adopts the FY 2017-2018 budget as advertised and as follows:

CURRENT GENERAL EXPENSE	\$36,670,788
CAPITAL OUTLAY	\$970,918
TRANSFER TO CHARTER SCHOOLS	\$308,169
TOTAL GENERAL FUND	\$37,949,875
TOTAL SPECIAL REVENUE FUND	\$1,381,001
TOTAL DEBT SERVICE FUND	\$ <u>2,649,250</u>
TOTAL DISTRICT BUDGET	\$41,980,126
GENERAL FUND TAX LEVY	\$33,692,252
DEBT SERVICE TAX LEVY	\$ 2,394,530

BE IT FURTHER RESOLVED:

That this FY 2017-2018 budget includes the use of the Health Benefit Adjustment in the amount of \$53,421 to offset health care costs;

AND

This budget withdraws \$800,000 from the district's Capital Reserve Account to support Capital Projects;

AND

Whereas pursuant to N.J.A.C. 6A:23A-7.3 the Board of Education had previously established a maximum amount for travel in the pre-budget year of 2016-17 to be \$25,000 and that the board has expended \$6,418 of the maximum amount for the pre-budget year to date, that the Board of Education hereby establishes the maximum travel expenditure amount for the 2017-18 school year to be \$25,000.

F2. USE OF BANKED CAP IN 2017-2018

BE IT RESOLVED:

that, upon the recommendation of the superintendent and business administrator, in accordance with N.J.A.C. 6A:23A-10.3 the Elmwood Park Board of Education hereby adopts the FY 2017-2018 budget to include the use of Banked Cap;

AND

That the prior year's Banked Cap remaining for use by the district is \$5,610 and the board approves to use the remaining amount of \$5,610 to offset increased Transportation Costs. The use of this Banked Cap has been discussed by the board. The implementation of this expenditure will be completed by the end of the budget year and will not be deferred or incrementally completed over a longer period of time.

F3. FINANCIAL REPORTS

BE IT RESOLVED:

that the board of education accepts the March 2017, financial report, as submitted, which include the monthly Board Secretary's Report, Transfer Report, and the Treasurer of School Moneys Report for the respective month endings. The Board notes that the Secretary's and Treasurer's Reports are in balance for the cash receipts and disbursements for the respective month endings.

Pursuant to N.J.A.C. 6A:23-2.11(c)3, the board of education secretary certifies that as of March 2017, that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

BE IT FURTHER RESOLVED:

Pursuant to N.J.A.C. 6A:23-2.11(c)4, the board of education secretary certifies that as of March 2017, after review of the District's monthly financial reports no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

F4. CONFIRMATION OF BILLS & WARRANTS

BE IT RESOLVED: that, based upon the recommendation of the superintendent

and business administrator, the bills payable by check numbers 24624 through 24727 totaling \$1,007,742.60 and wire transfers totaling \$372,844.24 from Spencer Savings Bank Board of Education General Account, check numbers 1283 through 1286 totaling \$100,591.71 from board of education Food Service Account, and check numbers 214 through 219 totaling \$94,156.54 from the 2014 referendum projects account which were reviewed by the Finance

Committee, be confirmed for payment.

F5. PAYROLL CONFIRMATION

BE IT RESOLVED: that the board of education confirms the action of the board

secretary/business administrator in issuing the payroll for

March 30, 2017 in the total amount of \$846,204.68

F6. PAYROLL CONFIRMATION

BE IT RESOLVED: that the board of education confirms the action of the

business administrator/board secretary in issuing the payroll for April 13, 2017 in the total amount of

\$838,386.73.

Motion of: Mrs. Wechtler Seconded by: Mr. Altamar

Consent Vote on items: F1-F6

	FC	DD	LG	GL	JM	KP	DW	DA	JF			
AYE	X	X	X	X	X	X	X	X	X			
NAY												
ABSENT												
ABSTAINED												
RECUSED				F5 #153222 F6 #153570			F5 #153512 F6 #153859					

B. Business

BG1. USE OF FACILITIES - APPROVALS

BE IT RESOLVED: that, upon the recommendation of the superintendent and

business administrator, the board of education approves the requests for Use of School Facilities, pending receipt of required documentation according to Board Policy #7510.

BG2. USE OF FACILITIES - APPROVALS - OUTSIDE ORGANIZATIONS

BE IT RESOLVED: that, upon the recommendation of the superintendent and

business administrator, the board of education approves the

requests for Use of School Facilities from outside

organizations, pending receipt of required documentation

according to Board Policy #7510.

BG3. RESOLUTION SUPPORTING BOROUGH INTENT TO FILE FOR GRANT FOR TENNIS COURTS

BE IT RESOLVED: that the board of education approve to support the Borough

of Elmwood Park's intention to file for a grant to request funds to be used to support the renovation of the tennis

courts located on board of education property.

BG4. SAFETY GRANT PROGRAM 2017-2018

BE IT RESOLVED: that the board of education hereby approves the acceptance

of the grant application for the 2017 Safety Grant Program through the New Jersey Schools Insurance Group's NJEIF Subfund for the purposes described in the application, in the amount of \$9,584.14 for the 2017-2018 school year.

BG5. <u>USE OF DISTRICT BUSES FOR ELMWOOD PARK RECREATION SUMMER</u> <u>CAMP</u>

BE IT RESOLVED: that the board of education hereby approves the use of the

two district buses by the Elmwood Park Recreation

Department for Summer Camp from June 26, 2017 through

August 11, 2017.

Motion of: Mrs. Wechtler Seconded by: Mrs. Policano

Consent Vote on items: BG1-BG5

	FC	DD	LG	GL	JM	KP	DW	DA	JF
AYE	X	X	X	X	X	X	X	X	X
NAY									
ABSENT									
ABSTAINED									
RECUSED								BG1 (Basketball)	

H. Harassment, Intimidation & Bullying

H1. BE IT RESOLVED: that the board of education does hereby affirm the

Superintendent's decision on Harassment, Intimidation and

Bullying cases:

2016-2017-080-03

Motion of: Mrs. Wechtler Seconded by: Mrs. Policano

Consent Vote on items: H1

	FC	DD	LG	GL	JM	KP	DW	DA	JF
AYE	X	X	X	X	X	X	X	X	X
NAY									
ABSENT									
ABSTAINED									
RECUSED									

L.	Legal
----	-------

L1. CONTRACT AWARD TO MUSCO SPORTS LIGHTING

WHEREAS, the Elmwood Park Board of Education is in need of an athletic field lighting system; and

WHEREAS, the Elmwood Park Board of Education is a member of the Keystone Purchasing Network (KPN) purchasing program, a national purchasing cooperative; and

WHEREAS, P.L. 2011 c. 139 (the "Law" or Chapter 139") allows contracting units, including the Elmwood Park Board of Education, to utilize national cooperative contracts as a method of procurement; and

WHEREAS, the New Jersey Department of Community Affairs, Division of Local Government Services (DLGS) has published LFN 2012-10, a Local Finance Notice detailing guidance to contracting units desiring to purchase under the Law; and

WHEREAS, the School Business Administrator, the Design Professional and legal counsel are satisfied that the procurement conducted by the KPN and the contract awarded to MUSCO Sports, Light, LLC and the associated documentation submitted by both KPN and MUSCO Sports Lighting, LLC are compliant with the guidance in LFN 2012-10; and

WHEREAS, the Elmwood Park Board of Education published a Notice of Intent To Award A Contract Under a National Cooperative Purchasing Agreement in the April 14, 2017 edition of *The Record* and posted the Notice on the Board's website; and

WHEREAS, in accordance with the KPN contract # KPN 201302-01, and MUSCO's submitted proposal, the total purchase price for the outdoor sports lighting system with MUSCO Sports, Lighting, LLC, is One Hundred Ninety Nine Thousand, One Hundred Twenty One Dollars (\$199,121.00); and

WHEREAS, a cost savings determination in accordance with LFN 2012-10 has been performed resulting in a cost savings to the Board as well as other considerations and benefits will be realized by the Elmwood Park Board of Education by purchasing the outdoor sports lighting system through the KPN National Cooperative Contract compared to all the factors required with traditional bidding.

NOW, THEREFORE, BE IT RESOLVED, that the Elmwood Park Board of Education hereby authorizes the purchase of the outdoor sports lighting system through the KPN National Cooperative Contract; and

BE IT FURTHER RESOLVED that the proposal submitted by MUSCO Sports Lighting, LLC in accordance with KPN contract #KPN-201302-01 in the amount of One Hundred Ninety Nine Thousand, One Hundred Twenty One Dollars (\$199,121.00) is hereby accepted, approved and authorized; and

BE IT FURTHER RESOLVED that the School Business Administrator is authorized to issue a purchase order to MUSCO Sports Lights, LLC in the amount of One Hundred Ninety Nine Thousand, One Hundred Twenty One Dollars (\$199,121.00) for the purchase of the outdoor sports lighting system; and

BE IT FURTHER RESOLVED that the School Business Administrator and other Board officials, employees and agents, at the direction of the School Business Administrator, are hereby authorized to take all necessary actions in order to effectuate the terms and provisions of this Resolution.

L2. CONTRACT AWARD TO PANORAMIC WINDOW & DOOR SYSTEMS

WHEREAS, on Friday, April 7, 2017, the Elmwood Park Board of Education ("Board"), received and publicly opened four (4) bids for the Partial Window Replacement Phase II at Elmwood Park Memorial Middle/High School in response to the Board's advertisement published pursuant to N.J.S.A. 18A:18A-1 et seq. ("Project"); and

WHEREAS, the lowest bid was submitted by Panoramic Window & Door Systems, Inc, 712 Sergeantsville Road, Stockton, New Jersey, with a base bid of Three Hundred Twenty Two Thousand Dollars (\$322,000.00), a bid of Twenty Six Thousand Five Hundred Dollars (\$26,500.00) on Alternate Bid No. 1 (Removal of existing window stools and Installation of new solid polymer window stools), and a bid of Twenty One Thousand One Hundred Dollars

(\$21,100.00) on Alternate Bid No. 2 (Installation of new FRP doors and aluminum frames as scheduled); and

WHEREAS, the Board, upon consultation with its Design Professional, has determined Panoramic Window & Door Systems, Inc., 712 Sergeantsville Road, Stockton, New Jersey to be the lowest responsive and responsible bidder; and

WHEREAS, the Board's counsel has determined Panoramic Window & Door Systems, Inc.'s bid to be awardable.

NOW, THEREFORE, BE IT RESOLVED, that in accordance with the provisions of the Public School Contracts Law, N.J.S.A. 18A:18A-1 et seq., the Elmwood Park Board of Education hereby awards a contract for the Partial Window Replacement Phase II at Elmwood Park Memorial Middle/High School Project to Panoramic Window & Door Systems, Inc, 712 Sergeantsville Road, Stockton, New Jersey in the total amount of Three Hundred Sixty Nine Thousand Six Hundred dollars (\$369,600.00), consisting of a base bid of Three Hundred Twenty Two Thousand Dollars (\$322,000.00), a bid of Twenty Six Thousand Five Hundred Dollars (\$26,500.00) on Alternate Bid No. 1 (Removal of existing window stools and Installation of new solid polymer window stools), and a bid of Twenty One Thousand One Hundred Dollars (\$21,100.00) on Alternate Bid No. 2 (Installation of new FRP doors and aluminum frames as scheduled); and

BE IT FURTHER RESOLVED, that the Board's counsel is authorized to prepare the Contract for the Project, transmit it to Panoramic Window & Door Systems, Inc, 712 Sergeantsville Road, Stockton, New Jersey for execution, and obtain all documents required thereby; and

BE IT FURTHER RESOLVED, that upon receipt of a fully executed Contract, bonds and insurance certificate, and all other documents required by the Contract, the Business Administrator is authorized to return the bid bonds of all bidders.

Motion of: Mrs. Wechtler Seconded by: Mrs. Policano

Consent Vote on items: L1-L2

	FC	DD	LG	GL	JM	KP	DW	DA	JF
AYE	X	X	X	X	X	X	X	X	X
NAY									
ABSENT									
ABSTAINED									
RECUSED									

A. ADOPTION OF POLICIES AND REGULATIONS

A1. SECOND READING OF REVISED POLICIES

BE IT RESOLVED: that, upon recommendation of the superintendent and board

secretary/business administrator, the board of education does hereby approve the second reading of revised policies,

as follows:

P2460	Special Education
P2467	Surrogate Parents and Foster Parents
P2464	Gifted and Talented Pupils
R2460	Special Education
R2460.1	Special Education - Location, Identification & Referral
R2460.8	Special Education - Free and Appropriate Public Education
R2460.9	Special Education - Transition from Early Intervention Programs to Preschool Programs
R2460.15	Special Education - Inservice Training Needs for Professional and Paraprofessional Staff
R2464	Gifted and Talented Pupils

Motion of: Mrs. Policano Seconded by: Mrs. Wechtler

Consent Vote on items: A1

	FC	DD	LG	GL	JM	KP	DW	DA	JF
AYE		X	X	X	X	X	X	X	X
	X								
NAY									
ABSENT									
ABSTAINED									
RECUSED									

Certified to be true copies of resolutions adopted by the Elmwood Park Board of Education at its meeting held on April 25, 2017.

John DiPaola, Business Administrator/Board Secretary

ELMWOOD PARK BOARD OF EDUCATION



ELMWOOD PARK, NEW JERSEY

AGENDA ADDENDUM 1 REGULAR MEETING APRIL 25, 2017

1. PERSONNEL

A. EMPLOYMENT

1) Mr. Anthony Grieco, Superintendent of Schools, recommends that the board of education confirm/approve the appointments of the following school administrators, principals, teachers, custodians and other officers and employees pursuant to N.J.S.A.18A:16-1, N.J.A.C. 23A-6.8, and Board Policies 3141 and 4125, effective through for the 2017/2018 school year, pending the results of a criminal background check:

NAME	POSITION	UPC#	SALARY	LOCATION	EFFECTIVE DATE
Andres	4th Grade	TCH.04.ELEM.EL.08	MA,Step 1	Sixteenth	Pending
Nuiver	Teacher	11-120-100-101-04-000-00	\$53,843	Avenue	Certification

MOTION WAS MADE TO TABLE ITEM #PA1 UNTIL THE NEXT MEETING.

Motion of: Mrs. Policano Seconded by: Mrs. Wechtler

Consent Vote on items: PA1

	FC	DD	LG	GL	JM	KP	DW	DA	JF
AYE	X		X	X	X	X	X		X
NAY		X							
ABSENT									
ABSTAINED								X	
RECUSED									

B. RESIGNATION

1) Mr. Anthony Grieco, Superintendent of Schools, recommends that the board of education accept the following employee resignations pursuant to N.J.S.A;18A:28-8; and Board of Education Policy 3141 for the 2016/2017 school year:

NAME	POSITION	UPC#	LOCATION	EFFECTIVE DATE
Lauren Klaus	3rd Grade Teacher	TCH.04.ELEM.EL.02 11-110-100-101-04-000-00	Sixteenth Avenue	6/30/17
Lynette Akpiri	Classroom Aide	AIDE.11.RRRC.NA.02 11-213-100-106-11-000-00	Memorial Middle School	5/1/17

K. WORKSHOP/TRAINING

1) Mr. Anthony Grieco, Superintendent of Schools, recommends that the board of education confirm/approve the following request for the 2016/2017 school year, for the following employees to attend workshops:

NAME	POSITION	DATE	SUB REQUIRED	COST	ACTIVITY	LOCATION
Anthony Grieco	Superintendent of Schools	6/2/17	No	None	Annual School Law and Policy Seminar	Brookdale Community College

L. STUDENT TEACHING OBSERVATION/PRACTICUM/INTERNSHIP

1) Mr. Anthony Grieco, Superintendent of Schools, recommends that the board of education *confirm/approve* the student teaching observations as listed below:

Name	School	From	То	Teacher	Subject

Jason Vladescu (North Jersey Behavioral	Sixteenth Avenue	4/1/17	6/30/17	Florencia Torres	Behaviorist
Health Services)					

Motion of: Mrs. Wechtler Seconded by: Mrs. Policano

Consent Vote on items: PB1-PL1

	FC	DD	LG	GL	JM	KP	DW	DA	JF
AYE	X	X	X	X	X	X	X	X	X
NAY									
ABSENT									
ABSTAINED									
RECUSED									

2. STUDENTS

1) Mr. Anthony Grieco, Superintendent of Schools, recommends that the board of education confirm/approve *out of district placement(s)* as regulated by N.J.A.C. 6A:14 and N.J.A.C. 6A:23A-18, Private/Public Schools for Students with Disabilities for the 2016/2017 school year as indicated:

SID	SCHOOL NAME	DATES	TOTAL TUITION
110338	Bancroft	3/1/17 to 6/23/17	\$22,288.70

NOTE: ALL COSTS ARE ESTIMATES AND SUBJECT TO CHANGE AND VERIFICATION.

Motion of: Mrs. Wechtler Seconded by: Mrs. Gerardi

Consent Vote on items: S1

	FC	DD	LG	GL	JM	KP	DW	DA	JF
AYE	X	X	X	X	X	X	X	X	X
NAY									
ABSENT									
ABSTAINED									
RECUSED									

3. GENERAL

G4. Mr. Anthony Grieco, Superintendent of Schools, recommends that the Board of Education confirm/approve the *activity/events/fundraisers/etc.* request for the 2016-2017 school year as listed below:

School Activity	Loc./ Sch.	Date/Time	Participants	Adm./Teach. Coach/Advis.
Student Congress members will shadow Elmwood Park Mayor and Council at the May Elmwood Park Council Meeting.	Elmwood Park Municipal Building	Thurs., 5/18/17 8:00 p.m.	Student Congress Members	Ms. Alfonso

Motion of: Mrs. Wechtler Seconded by: Mrs. Policano

Consent Vote on items: G4

	FC	DD	LG	GL	JM	KP	DW	DA	JF
AYE	X	X		X	X	X	X	X	X
NAY									
ABSENT									
ABSTAINED									
RECUSED				X					

4	4. BUSINESS		
	L. Legal		

L3. <u>APPROVE CONTRACT WITH POMPTONIAN FOR SCHOOL FOOD SERVICE</u> MANAGEMENT FOR THE 2017-2018 SCHOOL YEAR

Motion to approve the food service management contract, subject to state approval, between the Elmwood Park Board of Education and The Pomptonian Inc., a New Jersey Corporation, located at 3 Edison Place, Fairfield, NJ 07004-3511, be awarded the contract for 2017-2018 school year under the following arrangements:

The Food Service Management Company (hereinafter referred to as the "FSMC") shall receive, in addition to the costs of operation, a fee of \$.1213 per reimbursable meal and meal equivalent to compensate the FSMC for administrative and management costs. This fee shall be billed monthly as a cost of operation. The SFA guarantees the payment of such costs and fee to the FSMC.

Total meals are calculated by adding reimbursable meal pattern meals (breakfast, lunch program meals) served and meal equivalents. The number of reimbursable meals served to the children shall be determined by actual count. Cash receipts, other than from sales of reimbursable

program meals served to the children, shall be divided by \$2.75 to arrive at an equivalent meal count

The per meal administrative/management fee of \$.1213 will be multiplied by total meals.

The FSMC guarantees the SFA a minimum profit of ninety thousand dollars (\$90,000.00) for school year 2017-2018.

This guarantee is contingent upon the guarantee requirements as stated below.

- 1. Minimum of 161 serving days in the High School, 161 serving days in the Middle School and/or 165 serving days in the Elementary schools
- 2. Adoption of recommended Student Lunch Price List and Faculty Lunch Price List
- 3. Reimbursement rates are not less than the previous year
- 4. Value of USDA donated foods is not less than the previous year
- 5. Enrollment remains constant
- 6. The SFA is responsible for kitchen equipment maintenance and repair, smallwares purchases, and cleaning of floors in dining room and kitchen area
- 7. No change in school policy that significantly affects operating revenue or expense
- 8. A special dietary policy for an individual or group that results in an extraordinary expense will be recorded separately
- 9. A change in Federal or State regulation that was not in effect at the conclusion of the previous school year that impacts cafeteria operating revenue or expense will be separate. The FSMC will calculate the effect of any change to the SFA's operating performance and adjust the guarantee by the actual amount of the change
- 10. Any change in cost that results from the implementation of the Affordable Healthcare Act will be separate from the guarantee.
- 11. The Offer versus Serve policy is maintained
- 12. No competitive sales during cafeteria operating hours
- 13. Based on the Labor Schedule submitted
- 14. FSMC will serve only Thumann's deli products at the secondary schools.
- 15. Whole muscle meat chicken will be served in the Grilled Chicken in the Grilled Chicken Caesar Salads at all schools.
- 16. The following variable SFA expenses charged to the Food Service budget by the SFA must be identified and capped so as not to exceed the following amounts:
 - Ongoing contract monitoring in the amount of \$12,480
 - · Annual Point-Of-Sale System service and system maintenance fees of \$2,306

L4. <u>APPROVE PRICE LIST FROM POMPTONIAN FOR THE 2017-2018 SCHOOL YEAR</u> FOR SCHOOL BREAKFAST AND LUNCH

BE IT RESOLVED: that the board of education confirms the attached Price List from

Pomptonian for school breakfast and lunch for the 2017-2018

school year.

Motion of: Mrs. Policano Seconded by: Mrs. Wechtler

Consent Vote on items: L3-L4

	FC	DD	LG	GL	JM	KP	DW	DA	JF
AYE	X	X	X	X	X	X	X	X	X
NAY									
ABSENT									
ABSTAINED									
RECUSED									

Certified to be true copies of resolutions adopted by the Elmwood Park Board of Education at its meeting held on April 25, 2017.

John DiPaola, Business Administrator/Board Secretary

Ju Dal